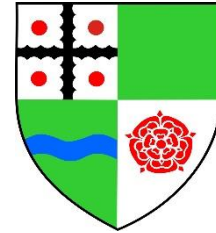


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Parish Office/Meeting Room
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
Mobile: 07715 637345
Email: clerk@claytonlewoods-pc.gov.uk
Website: www.claytonlewoods-pc.gov.uk



15th July 2026

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 20th July 2026 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', with a long horizontal flourish extending to the right.

Mrs Tracy Morris
Clerk to the Council



Agenda

- 1. Welcome to the Public**
- 2. Receive and accept apologies**
- 3. Declaration of Interest**
- 4. Public Participation**
- 5. To approve the Minutes of the Ordinary/Annual General Meeting on the 15th June 2026**
- 6. Reports**
 - Clerks Report**
 1. External Audit Update - verbal
 2. Committee dates 2026-27 - TBC
 3. Parish Councillor Co-option update – papers attached
 4. Flowerbed Maintenance and Hanging Baskets - verbal
 5. KeyHolder Policy agreement – papers attached
 6. Dance School Update - verbal
 7. Annual Fire Extinguisher check/PAT testing update - verbal
- 7. Summer Fare Briefing and Financial position**
- 8. War Memorial Precept - £4,250 for agreement**
- 9. Planning Applications (Monitoring During Summer Break)**
 - No meeting in August – Councillor delegation agreement for summer
- 10. Accounts for Payment - TBC**
- 11. Correspondence**

Part 2

- 12. Exclusion of the Press and Public**
- 13. Bowling Green Land**
- 14. Staffing**
- 15. Date for Next Meeting**



CLW PC AGENDA

The next full parish council meeting is scheduled to be held on Monday 21st September 2026 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Please note that there is no scheduled meeting during August.